



# Compliments Feedback and Complaints @PCCS

We welcome the opportunity to receive feedback from you regarding our services at Primary & Community Care Services Limited. Please complete the form below. All fields are optional but the more information you supply, the better we are able to address any concern.

Please submit the form to us via either:

- Email to [quality@pccs.org.au](mailto:quality@pccs.org.au) ... or
- Post to Primary & Community Care Services Limited, PO Box 173, Thornleigh NSW 2120

<b>Name</b>				<b>Date</b>	
<b>Phone</b>		<b>Email</b>			
<b>How would you prefer to be contacted?</b>	<input type="checkbox"/> Phone	<input type="checkbox"/> Email	<input type="checkbox"/> Letter		
<b>This type of response in this form is a</b>	<input type="checkbox"/> Compliment	<input type="checkbox"/> Feedback	<input type="checkbox"/> Complaint		
<b>This form is being lodged by a</b>	<input type="checkbox"/> PCCS client	<input type="checkbox"/> Support person	<input type="checkbox"/> PCCS staff		

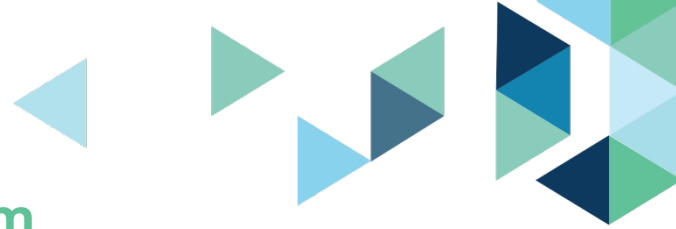
<b>Details</b>

<b>Is there an outcome you are seeking? Please detail</b>



# Office use only

## Please forward to Quality team



Date feedback received	Date feedback acknowledged
------------------------	----------------------------

Action taken

Outcome

Provided feedback to originator by	<input type="checkbox"/> Verbally	<input type="checkbox"/> In writing	<input type="checkbox"/> Meeting	<input type="checkbox"/> Other
Completed by	Date	Signature		

Comments